MLA IFC Meeting Minutes <http://mlaif.pbworks.com/w/page/108551893/IFC%20Meeting%20Materials>

11-15-2016  
3 p.m. – 4 p.m.  
Meeting location: gotomeetingonline  
Facilitator: Jim Kammerer  
Note taker: Jim Kammerer  
Invited attendees: Anne Kish, Jim Kammerer, Bobbi Otte, Dana Carmichael  
Observers:

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| Topic:  Time:  Action:  Leader: | Preparation by attendees | Proposed process | Meeting Minutes |
| What changes, if any, should we make to agenda?  Time: 2 minutes Action: Decision  Leader: Jim | None | -Jim polls attendees | No suggested changes to the agenda. Bobbi suggested nominating an IFC secretary so we could have a regular meeting note taker. Jim asked for a note taker. Nobody accepted the invitation, so Jim took the notes. |
| Shall we approve 08/03/2016 meeting minutes?  Time: 2 minutes  Action: Decision  Leader: Jim | [Read past meeting minutes](http://mlaif.pbworks.com/w/file/109979323/IFC_MeetingMinutes%20-%20DRAFT%208-3-2016.docx) | -Vote yeah/nay | Dana moved approval of the minutes. Bobbi seconded the motion. |
| How shall we spend the remaining $800 of IFC budget?  Time: 15 minutes  Action: Share info, seek input  Leader: Jim | -Think of ways to spend remaining budget.  -Research activities of IFC in other states | -Share info about $250 Freedom to Read Foundation organizational sponsorship.  -record list of suggestions  -make decision at next meeting | Dana suggested we develop another poster. Anne supported poster idea. Thought it was time to create another poster. Jim will ask IFC email group for additional suggestions on how to spend the $550 balance. |
| IFC award nominations due in December. Who should we nominate?  Time 15 minutes  Action: seek input  Leader: Jim | -[Review award criteria](http://mtlib.org/Handbook/Standing_Committees/awahon.asp#intfreeaward)  -Research potential nominees  -Ask other librarians for nominee suggestions. | -Note taker will record list of nominees  -Make decision at next meeting or via email polling. | Jim mentioned that Laura wants to nominate Darby Community Public Library Board and Director Wendy Campbell for award. March 9, 2016 presentation “Perspectives on Islam” was challenged. Dana will put out a call on Wired for other nominations. Dana will then share with the IFC email group and then we will vote. |
| How was 2016 Montana Banned Book Week?  Time: 10 minutes  Action: seek input  Leader: Lauren | -Review [MLA Facebook](https://www.facebook.com/groups/34421901898/) and Wired-MT posts.  -Imagine new ideas. | -Ask attendees what went well? What could be improved?  -Record input. | Reviewed MLA Facebook post by Lauren and Rocky Mountain College Facebook posts. Rocky Mountain College library had 3 BBW displays. Jim said IFC needs to promote and use the hashtag. Bobbi said that Amy from ACLU and Sheila visited Rocky a few years ago and gave well-attended presentation. Might want to do that again. |
| Who has submitted the IFC challenge report form? What is user experience (UX) of our [report form](http://mlaif.pbworks.com/w/file/fetch/105154752/Challenge%20Reporting%20Form.pdf)? Per MLA handbook, how has IFC reported library challenges this year to MLA president and the ALA IF Office?  Time: 15 minutes  Action: seek input, decision  Leader: Jim | -Review the report form  - | -Get input from anyone that has used report form.  -Discuss user experience, more changes? If so, what, and by whom?  -Suggest subcommittee work on it, if needed. | Jim showed the static PDF report form. Suggested development of online submission form for convenience. Dana will submit form before Thanksgiving. Their school had a challenge. Jim suggested creating wiki page for uploading policies from Montana libraries. |
| Is three enough for [MLA IFC panel discussion](http://mlaif.pbworks.com/w/file/112225777/2017%20MLA%20program%20proposal.rtf) at April 2017 Billings conference? Who else?  Time: 5 minutes  Action: seek input, decision  Leader: Jim | -Read MLA IFC panel discussion proposal written by Anne. | -Judy, Jim, and Anne on panel now?  --Who else? Lauren?  --Agree that panelists will meet separately from this meeting. | Bobbi and Dana offered to be on panel if needed. Anne, Judy, and Jim will brainstorm on specifics of panel discussion and then share with IFC beforehand. |
| What went well this meeting? What should we do differently?  Time: 5 minutes  Action: Decision  Leader: Jim | None | --Attendees identify positive aspects and what could be done differently. | Attendees agreed to meet in later January 2017. Anne moved to adjourn the meeting. Dana seconded the motion. Meeting ended at 4 p.m. |