

**Montana Library Association, Inc.**  
**Profit & Loss Budget vs. Actual January 2020**  
**July 1, 2019 through January 13, 2020**

	Jul 1, '19 - Jan 13, 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Cates Scholarship</b>				
Cates Donations	10.00	4,000.00	-3,990.00	0.3%
Dividend, Interest (Securities)	107.06	600.00	-492.94	17.8%
Cates Scholarship - Other	0.00	0.00	0.00	0.0%
<b>Total Cates Scholarship</b>	117.06	4,600.00	-4,482.94	2.5%
<b>Other Types of Income</b>				
Car Donation	0.00	0.00	0.00	0.0%
Transfer from Savings	0.00	3,000.00	-3,000.00	0.0%
Interest-Savings, Short-term CD	0.00	500.00	-500.00	0.0%
Miscellaneous Revenue	0.00	75.00	-75.00	0.0%
Savings Account Interest	2.27	5.00	-2.73	45.4%
Other Types of Income - Other	2.26	0.00	2.26	100.0%
<b>Total Other Types of Income</b>	4.53	3,580.00	-3,575.47	0.1%
<b>Direct Public Support</b>				
Jane Lopp Trustee Grants	0.00	250.00	-250.00	0.0%
Advertising Sales	0.00	0.00	0.00	0.0%
AmazonSmile Quarterly Donation	223.19	500.00	-276.81	44.6%
Legislative Reception Donation				
Legislative Donation	0.00	625.00	-625.00	0.0%
Legislative Reception Donation - Other	0.00	0.00	0.00	0.0%
<b>Total Legislative Reception Donation</b>	0.00	625.00	-625.00	0.0%
License Plate Revenue	2,550.00	4,000.00	-1,450.00	63.8%
Direct Public Support - Other	0.00	0.00	0.00	0.0%
<b>Total Direct Public Support</b>	2,773.19	5,375.00	-2,601.81	51.6%
<b>Program Service Revenue</b>				
2020 Conference	7,983.00	69,000.00	-61,017.00	11.6%
T-Shirt Fund raiser	0.00	0.00	0.00	0.0%
Fall Retreat	4,675.00	4,000.00	675.00	116.9%
Dues--Membership				
2019-20 Membership Dues	-45.00	20,000.00	-20,045.00	-0.2%
Dues--Membership - Other	14,996.00	0.00	14,996.00	100.0%
<b>Total Dues--Membership</b>	14,951.00	20,000.00	-5,049.00	74.8%
Offline	2,650.00	4,500.00	-1,850.00	58.9%
SLD Retreat	0.00	775.00	-775.00	0.0%
Program Service Revenue - Other	1,435.00	0.00	1,435.00	100.0%
<b>Total Program Service Revenue</b>	31,694.00	98,275.00	-66,581.00	32.3%
<b>Total Income</b>	34,588.78	111,830.00	-77,241.22	30.9%
<b>Gross Profit</b>	34,588.78	111,830.00	-77,241.22	30.9%
<b>Expense</b>				
Inventory on hand	0.00	0.00	0.00	0.0%
Loss in investment income	0.00	0.00	0.00	0.0%
<b>Administrative Expenses</b>				
Exec Dir contract services	7,175.00	12,300.00	-5,125.00	58.3%
Travel	0.00	0.00	0.00	0.0%
Exec Dir Ed	0.00	0.00	0.00	0.0%
<b>Office Expenses</b>				
Bank charges	0.00	75.00	-75.00	0.0%
Corporate Taxes	20.00	25.00	-5.00	80.0%
Memberships and Dues	85.00	175.00	-90.00	48.6%
Equipment purchases	0.00	400.00	-400.00	0.0%

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Postage, Mailing Expenses	4.93	100.00	-95.07	4.9%
Printing and Copying	73.04	75.00	-1.96	97.4%
Supplies	62.97	250.00	-187.03	25.2%
Telephone, Internet Charges	401.67	950.00	-548.33	42.3%
Website Expenses	424.70	150.00	274.70	283.1%
Office Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Office Expenses</b>	<b>1,072.31</b>	<b>2,200.00</b>	<b>-1,127.69</b>	<b>48.7%</b>
Administrative Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Administrative Expenses</b>	<b>8,247.31</b>	<b>14,500.00</b>	<b>-6,252.69</b>	<b>56.9%</b>
<b>Independent Contractors</b>				
Conference Planner fees				
Conference Planner--Debbi	5,250.00	9,000.00	-3,750.00	58.3%
Conference Planner--Doug	5,250.00	9,000.00	-3,750.00	58.3%
Conference Planner fees - Other	0.00	0.00	0.00	0.0%
<b>Total Conference Planner fees</b>	<b>10,500.00</b>	<b>18,000.00</b>	<b>-7,500.00</b>	<b>58.3%</b>
Lobbyists fees	5,500.00	9,480.00	-3,980.00	58.0%
Webmaster fees	875.00	1,500.00	-625.00	58.3%
Independent Contractors - Other	0.00	0.00	0.00	0.0%
<b>Total Independent Contractors</b>	<b>16,875.00</b>	<b>28,980.00</b>	<b>-12,105.00</b>	<b>58.2%</b>
<b>Program Service Expense</b>				
FOCUS				
Software	79.00	59.00	20.00	133.9%
FOCUS - Other	0.00	0.00	0.00	0.0%
<b>Total FOCUS</b>	<b>79.00</b>	<b>59.00</b>	<b>20.00</b>	<b>133.9%</b>
PayPal Fees Expense				
Offline PayPay Fees	0.00	100.00	-100.00	0.0%
Cates Online PayPal Fees	0.00	0.00	0.00	0.0%
Conference PayPal fees	0.00	800.00	-800.00	0.0%
Fall Retreat PayPal Fees	0.00	100.00	-100.00	0.0%
Membership PayPal Fees	0.00	400.00	-400.00	0.0%
PayPal Fees Expense - Other	430.89	0.00	430.89	100.0%
<b>Total PayPal Fees Expense</b>	<b>430.89</b>	<b>1,400.00</b>	<b>-969.11</b>	<b>30.8%</b>
Board Expenses				
Board Leadership Retreat	1,015.50	2,500.00	-1,484.50	40.6%
Conference Board Meeting	0.00	50.00	-50.00	0.0%
Fall Board Meeting	184.48	100.00	84.48	184.5%
January Board Meeting	0.00	25.00	-25.00	0.0%
Past Presidents Fund	0.00	100.00	-100.00	0.0%
Presidents Fund	0.00	100.00	-100.00	0.0%
Secretary/Treasurers Fund	0.00	0.00	0.00	0.0%
Vice Presidents Fund	0.00	100.00	-100.00	0.0%
Board Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Board Expenses</b>	<b>1,199.98</b>	<b>2,975.00</b>	<b>-1,775.02</b>	<b>40.3%</b>
Committees				
Awards & Honors				
Awards	0.00	150.00	-150.00	0.0%
Luncheon Expenses	0.00	400.00	-400.00	0.0%
Printing	0.00	25.00	-25.00	0.0%
Awards & Honors - Other	0.00	0.00	0.00	0.0%
<b>Total Awards &amp; Honors</b>	<b>0.00</b>	<b>575.00</b>	<b>-575.00</b>	<b>0.0%</b>
Bylaws				

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Printing/Postage	0.00	0.00	0.00	0.0%
Bylaws - Other	0.00	0.00	0.00	0.0%
<b>Total Bylaws</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Cates Scholarship Fund</b>				
New Members Breakfast	0.00	600.00	-600.00	0.0%
Cates Event Expenses	0.00	250.00	-250.00	0.0%
Postage & Supplies	0.00	20.00	-20.00	0.0%
Scholarships	4,000.00	4,000.00	0.00	100.0%
Cates Scholarship Fund - Other	0.00	0.00	0.00	0.0%
<b>Total Cates Scholarship Fund</b>	<b>4,000.00</b>	<b>4,870.00</b>	<b>-870.00</b>	<b>82.1%</b>
<b>Govt. Affairs</b>				
Govt. Affairs Retreat	0.00	500.00	-500.00	0.0%
ALA Legislative Day	0.00	3,750.00	-3,750.00	0.0%
Govt. Affairs--Other	0.00	0.00	0.00	0.0%
Lobbyists Misc.	0.00	400.00	-400.00	0.0%
MLA Legislative Day Reception	0.00	0.00	0.00	0.0%
Printing/Postage	0.00	100.00	-100.00	0.0%
Govt. Affairs - Other	0.00	0.00	0.00	0.0%
<b>Total Govt. Affairs</b>	<b>0.00</b>	<b>4,750.00</b>	<b>-4,750.00</b>	<b>0.0%</b>
<b>Intellectual Freedom</b>				
Freedom to Read	0.00	250.00	-250.00	0.0%
Presenters	0.00	0.00	0.00	0.0%
Supplies	0.00	0.00	0.00	0.0%
Travel	0.00	0.00	0.00	0.0%
Intellectual Freedom - Other	0.00	0.00	0.00	0.0%
<b>Total Intellectual Freedom</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>	<b>0.0%</b>
<b>Marketing &amp; Public Relations</b>				
T-Shirt Expenses	0.00	0.00	0.00	0.0%
Marketing	0.00	250.00	-250.00	0.0%
Marketing & Public Relations - Other	0.00	0.00	0.00	0.0%
<b>Total Marketing &amp; Public Relations</b>	<b>0.00</b>	<b>250.00</b>	<b>-250.00</b>	<b>0.0%</b>
<b>Membership</b>				
Membership Development	0.00	150.00	-150.00	0.0%
Membership Pins	0.00	200.00	-200.00	0.0%
Membership - Other	0.00	0.00	0.00	0.0%
<b>Total Membership</b>	<b>0.00</b>	<b>350.00</b>	<b>-350.00</b>	<b>0.0%</b>
<b>Nominating</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Professional Development</b>				
PNLA -MPLA Leadership Institute	0.00	2,000.00	-2,000.00	0.0%
Conference Grants	0.00	2,625.00	-2,625.00	0.0%
Professional Development Grants	100.00	1,600.00	-1,500.00	6.3%
Retreat Travel Grants	200.00	400.00	-200.00	50.0%
Trustee Travel Grants	0.00	100.00	-100.00	0.0%
Postage	0.00	15.00	-15.00	0.0%
Professional Development - Other	0.00	0.00	0.00	0.0%
<b>Total Professional Development</b>	<b>300.00</b>	<b>6,740.00</b>	<b>-6,440.00</b>	<b>4.5%</b>
<b>Committees - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Committees</b>	<b>4,300.00</b>	<b>17,785.00</b>	<b>-13,485.00</b>	<b>24.2%</b>
<b>Divisions</b>				
<b>ASLD</b>				
Member Development	0.00	211.00	-211.00	0.0%

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ASLD - Other	0.00	0.00	0.00	0.0%
<b>Total ASLD</b>	<b>0.00</b>	<b>211.00</b>	<b>-211.00</b>	<b>0.0%</b>
<b>PLD</b>				
Communications	0.00	0.00	0.00	0.0%
Printing/Postage	0.00	0.00	0.00	0.0%
PLD - Other	0.00	0.00	0.00	0.0%
<b>Total PLD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>SLD</b>				
SLD--Other	0.00	150.00	-150.00	0.0%
Membership Development	0.00	120.00	-120.00	0.0%
SLD - Other	0.00	0.00	0.00	0.0%
<b>Total SLD</b>	<b>0.00</b>	<b>270.00</b>	<b>-270.00</b>	<b>0.0%</b>
Divisions - Other	0.00	0.00	0.00	0.0%
<b>Total Divisions</b>	<b>0.00</b>	<b>481.00</b>	<b>-481.00</b>	<b>0.0%</b>
<b>Interest Groups</b>				
<b>Children &amp; YA</b>				
Program Meeting Travel	643.00	850.00	-207.00	75.6%
Summer Reading Program	299.00	299.00	0.00	100.0%
Children & YA - Other	0.00	0.00	0.00	0.0%
<b>Total Children &amp; YA</b>	<b>942.00</b>	<b>1,149.00</b>	<b>-207.00</b>	<b>82.0%</b>
Local History & Genealogy	0.00	0.00	0.00	0.0%
Mentoring	0.00	0.00	0.00	0.0%
MILA	0.00	0.00	0.00	0.0%
Public Library Directors	0.00	0.00	0.00	0.0%
Technical Services	0.00	100.00	-100.00	0.0%
Trustees	0.00	0.00	0.00	0.0%
Interest Groups - Other	0.00	0.00	0.00	0.0%
<b>Total Interest Groups</b>	<b>942.00</b>	<b>1,249.00</b>	<b>-307.00</b>	<b>75.4%</b>
<b>Representative</b>				
<b>ALA</b>				
Postage,	0.00	5.00	-5.00	0.0%
ALA chapter dues	150.00	235.00	-85.00	63.8%
Conference registrations	278.00	535.00	-257.00	52.0%
Travel expenses	0.00	3,500.00	-3,500.00	0.0%
ALA - Other	0.00	0.00	0.00	0.0%
<b>Total ALA</b>	<b>428.00</b>	<b>4,275.00</b>	<b>-3,847.00</b>	<b>10.0%</b>
<b>MPLA</b>				
Conference registration	205.00	300.00	-95.00	68.3%
MPLA chapter dues	100.00	100.00	0.00	100.0%
MPLA Leadership Institute	0.00	0.00	0.00	0.0%
Travel expenses	997.01	1,400.00	-402.99	71.2%
Other Expenses	0.00	2.00	-2.00	0.0%
MPLA - Other	0.00	0.00	0.00	0.0%
<b>Total MPLA</b>	<b>1,302.01</b>	<b>1,802.00</b>	<b>-499.99</b>	<b>72.3%</b>
<b>PNLA</b>				
Conference registration	250.00	240.00	10.00	104.2%
PNLA Postage-Supplies	0.00	2.00	-2.00	0.0%
PNLA Leads Support	0.00	0.00	0.00	0.0%
Travel expenses	732.52	700.00	32.52	104.6%
PNLA - Other	0.00	0.00	0.00	0.0%

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<b>Total PNLA</b>	982.52	942.00	40.52	104.3%
<b>Representative - Other</b>	0.00	0.00	0.00	0.0%
<b>Total Representative</b>	2,712.53	7,019.00	-4,306.47	38.6%
<b>Retreats and Conference</b>				
<b>Annual Conference Expenses</b>				
Bookstore	0.00	0.00	0.00	0.0%
Conference Printing	0.00	500.00	-500.00	0.0%
Hotel Expenses	0.00	19,000.00	-19,000.00	0.0%
Mileage	0.00	150.00	-150.00	0.0%
Refund	0.00	1,200.00	-1,200.00	0.0%
Speaker Expenses	0.00	8,000.00	-8,000.00	0.0%
Speaker gifts	0.00	400.00	-400.00	0.0%
Supplies	0.00	200.00	-200.00	0.0%
Tour expenses	0.00	500.00	-500.00	0.0%
Other Conference Expenses	0.00	500.00	-500.00	0.0%
Annual Conference Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Annual Conference Expenses</b>	0.00	30,450.00	-30,450.00	0.0%
<b>Fall Retreat Expenses</b>	3,934.81	3,800.00	134.81	103.5%
<b>Offline Retreat Expenses</b>	0.00	2,500.00	-2,500.00	0.0%
<b>SLD Retreat Expenses</b>				
Inventory Used in Fundraising	0.00	0.00	0.00	0.0%
SLD Retreat Expenses - Other	60.00	160.00	-100.00	37.5%
<b>Total SLD Retreat Expenses</b>	60.00	160.00	-100.00	37.5%
<b>Retreats and Conference - Other</b>	0.00	0.00	0.00	0.0%
<b>Total Retreats and Conference</b>	3,994.81	36,910.00	-32,915.19	10.8%
<b>Program Service Expense - Other</b>	0.00	0.00	0.00	0.0%
<b>Total Program Service Expense</b>	13,659.21	67,878.00	-54,218.79	20.1%
<b>Total Expense</b>	38,781.52	111,358.00	-72,576.48	34.8%
<b>Net Ordinary Income</b>	-4,192.74	472.00	-4,664.74	-888.3%
<b>Net Income</b>	<b>-4,192.74</b>	<b>472.00</b>	<b>-4,664.74</b>	<b>-888.3%</b>