

Montana Library Association  
Board of Directors Meeting  
August 3, 2006

President Lyn McKinney called the summer meeting of the MLA Board of Directors to order at 9:00 a.m. at the Camp on the Boulder. In attendance were: Lyn McKinney, Milla Cummins, Honore Bray, Darlene Staffeldt, Della Dubbe, Marje Doyle, Martha Thayer, Gail Wilkerson, Lois Fitzpatrick, Beth Boyson, and Elaine Higgins. Minutes were taken by Peggy Smith.

**Board protocol:** Lois Fitzpatrick reminded us that since we are a small board a second to a motion is not required however; a motion must be on the floor before discussion can take place.

**The agenda** was accepted with the following changes: Milla Cummins made the **motion** to move Unfinished business and New business to follow the Financial report. Motion passed. A report on the 2006 Conference was added under Task forces.

**Approval of minutes:** The minutes from the May 3, 2006 and May 6, 2006 meetings were approved with the following corrections: Gail Wilkerson was in attendance; on page 3 under nominations Eileen Wright was a candidate for MPLA and Carlene Engstrom a candidate for Director at Large West; in the State Library Report drop "for state wide shared databases" from the paragraph; and on page 5 change the Health Science Interest Group to read: Gail Wilkerson announced the availability of medical librarians to serve as a resource to Montana libraries and the Public. The 2007 PNC/MLA conference will be in Billings. **Motion** by Gail Wilkerson.

**Financial report:** The **2005-2006 year end report** was accepted with the requirement that it be audited. **Motion** by Beth Boyson. Gail Wilkerson made a **motion** to accept the **2006-2007 budget proposal**. After much discussion Honore Bray made a **motion** to amend the budget in the following categories with the exception of tentative approval of Marketing \$13,000:

**Administration**

- January board meeting \$1800 (\$1750 increase)
- Vice President \$500 (\$450 increase)
- Executive Director Support
  - ALA Chapter Orientation \$1000
  - Misc. \$4500 (\$4000 increase for audit)
- Executive Director
  - Salary \$7500 (\$2500 increase)
  - Taxes \$2500 (\$1250 increase)
- Legal/Lobbying
  - Lobbyist \$1200 (\$1500 increase)
  - Registration fee \$150
  - Travel \$500

**Divisions**

- School library Media
  - MEA-MFT conference \$0.00 (\$1500 decrease)
  - Travel \$250 (\$50 increase)

**Committees**

- Bylaws
  - Printing/Postage \$150
- Government Affairs
  - MT Leg Day \$1500 (\$1000 increase)

ALA Leg Day \$3000 (\$2000 increase)  
ALA Leg Day Sponsor fee \$25  
Intellectual Freedom  
Lawyers for libraries \$1500

**Other**

ALA Councilor  
Travel \$3500 (\$500 increase)  
MPLA Representative  
Travel \$2000 (\$732 increase)  
PNLA Representative  
Leadership institute \$1000 (\$1500 decrease)

Motion passed. Darlene would like to be notified once the Marketing budget has been clarified so the State Library will know what dollars, if any, have been committed to the “What’s your story” campaign. Beth will investigate a “planned giving” program that would provide for MLA funding.

**Unfinished Business:** Lois will have the **Bylaws** changes at the January meeting. **Reciprocal Agreements** with MPLA and PNLA was put off until the next meeting since the representatives were unable to attend. Gail will follow up on **Interest group certification** and report at our next meeting.

**New Business:** Ilene Casey has resigned as Executive Director effective August 1, 2006. She graciously offered to continue until a replacement is found. She will also be available to help train the new Director. The Executive Board will review and update the **Executive Director’s** job description and then Lyn will advertise the position. **Conference planning** will be done by a committee composed of Lyn, Beth, Milla, Elaine and Honore. They will look at a five (5) year schedule for conference with 2008 already scheduled at Kalispell and 2009 at Great Falls. The Mission and Goals statement was last updated in 1993. Della will work on a committee to look at the Strategic Planning document to see if this supercedes the Mission and goals statement and report at the October meeting. Beth made a **motion** to add to our **legislative agenda** our opposition to CI-97 or similar legislation. Motion passed.

**Association Reports:**

**Officers:**

**Vice President Honore Bray:** no report.  
**Secretary/Treasurer Peggy Smith:** no report.  
**Directore at Large Gail Wilkerson** deferred to the Membership report.

**Association Representatives:**

**ALA Representative Beth Boyson** attended the ALA conference in New Orleans. She attended an excellent program on advocating for your library. Her full report is attached. The next conferences are ALA Mid-winter in Seattle and then Washington D.C.

The **MPLA report** submitted by Eileen Wright was read by Milla and is attached. The 2007 MPLA joint Conference is with the New Mexico Library association March 14-16 in Albuquerque, NM. TyRee Jenks, Samantha Hines and Donna McCrea of Montana were selected to attend the MPLA Leadership Institute at the Ghost Ranch, NM. Report attached.

The **PNLA report** submitted by Norma Glock was read by Lyn. The 2006 conference is August 9-12 in Eugene, OR. Tim Bernardis will attend the leadership institute October 22-27, 2006 at Tamarack Resort in Idaho. Nominations are being solicited for the 2008 Young Reader’s Choice award; see the website for details. PNLA is asking for help with their 100<sup>th</sup> Anniversary conference in Missoula in 2009. Report attached.

**Divisions:**

The **SLMD** report was submitted by Co-Chair Margy Kernan and summarized by Lyn. The major concern is membership decline and lack of members taking an active role. No chairperson was elected to take over after this year. Report attached.

**ASLD** Chair Martha Thayer encouraged attendance at the ASLD/PLD Retreat October 15-16 at Chico Hot Springs. Details and registration information will be online soon. Report attached.

**PLD** Chair Della Dubbe is requesting approval from the Montana State Library for Continuing Education Credits for the ASLD/PLD retreat at Chico. Information is in the August Focus and has been posted on Wired-MT. A new job description for the PLD division will be provided at the next meeting to update the manual and Pam will be given a copy for the web update. Report attached.

### **Standing Committees:**

**Awards committee:** no report. Jan Dawson is no longer the chair. Milla reminded the board that each division must be represented on the committee.

**Bylaws committee:** no report.

**Cates Committee:** no report

**Communications/Publications** chair Milla Cummins is working on getting the Focus delivered to individual Email addresses of each member. This includes looking at editing the membership form to emphasize the Email address.

**Conference Planning committee:** Lyn will meet with co-chairs with her theme for the conference. She has a verbal commitment from Neil Gaiman to present 3 programs for the conference. He will present Saturday morning, speak at the luncheon and in the afternoon do a public presentation/book signing which will be ticketed. Beth Boyson made a **motion** to support MLA's pursuit of Neil Gaiman as speaker at the Helena 2007 conference with the understanding that the majority of his fee of \$20,000 will come from fundraising efforts and ticket sales. Motion passed. The afternoon presentation will require the board meeting time to be adjusted.

**Government Affairs Committee** chair Lois Fitzpatrick has not yet met with the lobbyists but expects to sit down with them next week to discuss tactics.

11:50 a.m. meeting adjourned for lunch

12:55 p.m. meeting reconvened without Darlene Staffeldt and Lois Fitzpatrick.

**Intellectual Freedom Committee** chair Karen Gonzales submitted a written report. Karen, Jim Heckel and Samantha Hines will present a workshop on the Law for Librarians Institute at the ASL/PLD retreat in October. Karen conveyed the thanks of Johanna Freivalds, Lockwood librarian, for the support and encouragement during her book challenge. Johanna also offered special thanks to Lyn McKinney for attending the school board meeting. Report attached.

**Conference** Co-chair Elaine Higgins gave a final report on the 2006 conference in Missoula. She detailed problems and suggested solutions for future conference planners. After all expenses were paid, the conference made \$24,000. The board commended Elaine and her co-chair Jenny Burroughs for a job well done. Report attached.

**Membership Committee** co-chair Gail Wilkerson reported that the membership brochures have been printed. They will not be distributed until a sticker with the new Executive Director's address can be printed and attached so the address information is correct. Lois offered to help with that task. Gail reminded us that it is now possible to determine your membership status online. The membership list on the directory page shows the date dues were last paid. This information should be updated on a monthly basis. She will post monthly reminders to renew since there is no longer a specific renewal date. New members will continue to be listed in the Focus. The New Members breakfast was well received at the Conference and will be continued next year. Gail will check on the status of the new logo pins and report at our October meeting. Lyn commended Gail and Carlene for their successful campaign to add new members.

The Honore announced that new chair of the **Professional Development** committee is Marje Doyle. There was some confusion about the MLA travel grants; two (2) were returned because the applicants were not attending the MLA conference. It is recommended that the Social Security number be removed from the application form since it serves no purpose. Honore also announced the trial Online Journal Discussion Group. CE units are available with the leader getting one extra credit. Once guidelines are in place more information will be available. Lyn requested that the committee develop guidelines for allocating professional development grants. Specifically, can Institute applicants also apply for PD grant money? Report attached.

## **Interest Groups**

### **No reports**

Milla suggested including interest group chairs in notices of board meetings. Gail and Carlene will notify the chairs of the need for program proposals for the 2007 conference.

## **Task Forces**

**Central Asia Institute** chair Norma Glock submitted a written report. To date, MLA has raised approximately \$12,000 toward building a school in Afghanistan. We are half way to meeting our goal as stated in the resolution voted by the membership two years ago. Lyn suggests we give it one more year and then reevaluate our position. Norma is to be commended for single-handedly keeping the campaign going. She has been a tireless proponent with her “pennies for peace” jars and other fund raising activities. Any money raised can be sent to the Central Asia Institute and credited to Job #12 the MLA designation. Report attached.

**Lewis and Clark:** no report.

**Conference Solution:** no report.

**Web Task Force:** no report. Milla reminded us that the domain name mt.lib.org is owned by Matt Beckstrom.

Milla suggested that all committee member's names and towns should be published in a Focus issue. This may prompt other members to become involved if they see someone they know is active.

President Lyn McKinney adjourned the meeting at 2:30. The next meeting will be at the ASLD/PLD Retreat at Chico October 16, 2006.

Respectfully submitted by  
Peggy Smith